

**PRE-BID MEETING NOTES  
EL MONTE UNION HIGH SCHOOL DISTRICT**

**SOUTH EL MONTE HIGH SCHOOL MODERNIZATION  
Tuesday, November 1<sup>st</sup>, 2022**

It is the responsibility of the bidder to read the bid documents in their entirety. Failure to do so will not relieve successful bidder from any contractual obligations entered into under this bid.

**1. Schedule**

<b>1<sup>st</sup> Advertisement</b>	<b>Friday, October 21, 2022</b>
Addendum 1	Thursday, October 27, 2022
<b>2<sup>nd</sup> Advertisement</b>	<b>Friday, October 28, 2022</b>
Pre-Bid Site Walk (Not Mandatory)	Tuesday, November 1 <sup>st</sup> , 2022 at 10:30 am
<b>Prequalification Due</b>	<b>Monday, November 7<sup>th</sup>, 2022 at 2:00 pm</b>
Questions Due from Bidders	Friday, November 11, 2022
FINAL Addendum to Bidders	Monday, November 21, 2022
<b>Open Bids</b>	<b>Wednesday, November 30, 2022 at 2:00 pm</b>
<b>Contractor Approved by Board</b>	<b>Wednesday, December 14, 2022</b>
Notice to Proceed	Thursday, December 15, 2022
Begin Submittals and Long-Lead Procurement	Friday, December 16, 2022
<b>Construction Start Date</b>	<b>Monday, January 16, 2022</b>

**2. Request for Information**

Submit all questions by email or mail to the following, no later than the date above to:

El Monte Union High School District  
3537 Johnson Avenue  
El Monte, CA 91731

**Attn: Margarita Sanchez**  
Email: [margarita.sanchez@emuhsd.org](mailto:margarita.sanchez@emuhsd.org)  
**Attn: Norma Macias**  
Email: [norma.macias@emuhsd.org](mailto:norma.macias@emuhsd.org)

With a copy to the following:

**Michael Arnold**  
Erickson-Hall Construction Co.  
Project Manager  
[marnold@ericksonhall.com](mailto:marnold@ericksonhall.com)

***We will not answer questions received beyond the above specified date and time.***

**3. Public Works Project**

Prevailing Wage applies. DIR # required, LCP Tracker required, Prequalification, and see Special Conditions.

**4. Prequalification**

This project total is over \$1 million dollars. California Assembly Bill 1565, which went into effect on January 1, 2014, states all A/B and MEP licensed contractors, including subs, must be prequalified **10 business days prior to bid openings**. Please go to <https://www.emuhsd.org/Page/3891> to prequalify now and see more information. As a reminder, all subcontractors holding one of the licenses stated in AB1565 must be prequalified, no matter the work being performed. **All Bidders must be prequalified.**

Package	Description	License Requirements
1	General Construction	A or B
2	Steel and Metal Fabrication	A or B or C-51, C-13, C-60, C-23
3	Rough Carpentry and Architectural Woodwork	A or B or C-5, C-6
4	Roofing and Sheet Metal	A or B or C-39, C-43
5	Landscaping and Irrigation	A or B or C-27
6	HM and Aluminum Frames, Doors, Windows, and Hardware	A or B or C-61, D-28, D-16, C-28, C-17
7	Flooring	A or B or C-15
8	Ceilings and Wall Systems	A or B or C-61, D-50
9	Painting	A or B or C-33
10	Toilet Compartments and Accessories	A or B or C-61, D-34
11	Electrical and Low Voltage	A or B or C-7, C-10, C-16
12	Plumbing and Site Utilities	A or B or C-36, C-42,
13	HVAC	A or B or C-20, C-36
14	Shade Structure	A or B or C-61, D-34
15	Concrete and Asphalt Paving	A or B or C-8, C-29
16	Metal Lockers	A or B or C-61, D-24, D-34
17	Field Engineering Survey	RCE under 33965 or PLS

## 5. Substitutions

Whenever in specifications any materials, process, or article is indicated or specified by grade, patent, or proprietary name or by name of manufacturer, such specification shall be deemed to be used for the purpose of facilitating description of material, process, or article desired and shall be deemed to be followed by the words "or equal."

In accordance with Public Contract Code section 3400, district must provide for "submission of data substantiating a request for a substitution of 'an equal' item." Therefore, by **November 30, 2022**, as specified in the Instruction for Bidders, if the Contractor is requesting substitution of "an equal" item or product or work, the make and grade of the item, product or work which is to be substituted shall be provided to the District representative at time of bid. Substitutions will not be considered after this date.

## 6. Bid Submittals

It is crucial that the appropriate documents be included with the bid, all items requiring notarization completed properly, and **ALL** subs listed. Additional documents may be required so bidders should carefully review all Contract Documents and Bid Documents. See below:

- Designation of Subcontractors
- Bid Form
- Trade Contractor's Certificate Regarding Workers' Compensation
- Non-Collusion Declaration
- Bid Bond (or Bid Guarantee Form if Security is Other Than Bid Bond)
- Substitution Request Form (If Substitution Request Form is not submitted then NO Substitutions will be allowed after the bids are opened)
- Acknowledgment of Bidding Practices Regarding Indemnity
- DVBE Participation Statement
- Trade Contractor's Certificate Regarding Drug-Free Work Place
- Trade Contractor's Certificate Regarding Alcoholic Beverage and Tobacco-Free Campus Policy

## 7. Labor Compliance

Contractor is to retain all certified payrolls for a period of no less than (5) five years from date of completion as noted in the General Conditions. The District contracts with LCP Tracker, all documents regarding Labor Compliance must be uploaded to this system.

## 8. Contract Submittals and Technical Submittals

It is imperative that the successful bidder provide submittals in a timely basis. Please be aware of the submittals dates noted in the Special Conditions and in this document. There are liquated damages attached the submittals should they be late.

## 9. Special Conditions and Division 1 General Requirements

The Special Conditions may modify the General Conditions and Information to Bidders. Please read these carefully.

Please note: if there should exist a conflict between the Special Conditions and/or Division 1 General Requirements and the General Conditions/Information to Bidders, the language in the Special Conditions and/or Division 1 sections shall supersede.

## 10. Fingerprinting

Fingerprinting and background checks ARE required of Supervisory Staff for the contractor and/or subcontractors on the job site when there is limited contact with students. Your company must have an ORI number from the Department of Justice for fingerprinting. The CM or Project Manager may determine that a job requires all employees to be fingerprinted if there might be direct contact with students. ORI numbers shall be obtained immediately after receiving a PNOA for your project.

As a reminder all Primes are REQUIRED to have an ORI number. You must obtain the ORI from the DOJ after awarded the contract. **All Foremen MUST be badged by the District.**

## 11. Subcontracting

Contractor must list all subs. All subs under ½ of 1% must be listed on the **Designation of Subcontractors Form** provided in the Front End Documents, meaning they hold a contractor's license as outlined in PCC 20111.6.

## 12. Senate Bill 854

All contractors and subcontractors (any tier) must be registered with the DIR. Number must be provided within at time of bid or within 24 hours of the bid. Please visit the following website for more information:

<http://www.dir.ca.gov/Public-Works/PublicWorks.html>

This project is subject to the requirements under SB 854, which include registration of all contractors, and the submission of certified payroll to the State of California. Additionally, EMUHSD requires all contractors to submit their certified payroll into LCP Tracker software monthly, for District purposes.

## 13. Builders Risk

Builders risk will be supplied by the contractor awarded Bid Package 01: General Construction.

**SIGN IN SHEETS, ADDENDUM AND BID RESULTS WILL BE POSTED ONLINE AT:**

<https://www.emuhsd.org/bids>



# SOUTH EL MONTE HS PHASING PLAN

## 2023 SCHEDULE PHASING PLAN:

**PHASE 1 BUILDINGS C, D, E:**  
 Modernization of Classrooms (ADA Upgrades to RR's) **January 2023 - January 2024**

**PHASE 2 BUILDING B:**  
 Modernization of Library Bldg. B **January 2023 - June 2023**

**PHASE 3 BUILDINGS G, H, J, M, A:**  
 Modernization of Modulares + Add ADA RR in select modulares  
**BLDG M:** HVAC Replacement @ Gym + 2nd Floor **May 2023 - September 2023**  
**BLDGS G,H,J:** Mods  
**BLDG A:** Admin/Attendance upgrades  
**SITWORK:** Shade Structure near F, Landscaping Upgrades **June 2023 - August 2023**

**PHASE 4 BUILDINGS K, L:** Modernization of Library, STEM  
**BLDG K:** Learning Shop + Outdoor Learning Area + New Shade PC Structure  
**BLDG L:** HVAC Replacement + Cafetorium **August 2023 - April 2024**



Erickson-Hall Construction

## South El Monte High School Modernization - Project Milestone Schedule

ID	Task Name	Duration	Start	Finish	Qtr 1, 2023												Qtr 2, 2023			Qtr 3, 2023			Qtr 4, 2023			Qtr 1, 2024			Qtr 2, 2024		
					Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun								
1	<b>Phase 1 (Classroom Bldgs. C, D, E)</b>	255 days	Mon 1/16/23	Fri 1/5/24																											
2	Bldgs. C (Art Classrooms)	90 days	Mon 1/16/23	Fri 5/19/23																											
3	Bldg. E (Classrooms)	55 days	Mon 6/12/23	Fri 8/25/23																											
4	Bldg. D (Science Classrooms)	105 days	Mon 8/14/23	Fri 1/5/24																											
5	<b>Phase 2 (Bldg. B)</b>	135 days	Mon 1/16/23	Fri 7/21/23																											
6	Bldg. B (Library)	103 days	Mon 1/16/23	Wed 6/7/23																											
7	<b>Phase 3 (Bldgs. G,H,J,A,M)</b>	85 days	Mon 5/15/23	Fri 9/8/23																											
8	Bldg. M (Gym)	85 days	Mon 5/15/23	Fri 9/8/23																											
9	Modular Bldgs. G, H, J	45 days	Mon 6/12/23	Fri 8/11/23																											
10	Bldg. A (Admin)	50 days	Mon 6/12/23	Fri 8/18/23																											
11	AC/Concrete Paving - Site	51 days	Mon 6/12/23	Mon 8/21/23																											
12	<b>Phase 4 (Bldg. K, L)</b>	160 days	Tue 8/29/23	Mon 4/8/24																											
13	Bldg. K (CTE)	88 days	Tue 8/29/23	Thu 12/28/23																											
14	Bldg. L (Cafetorium)	73 days	Thu 12/28/23	Mon 4/8/24																											

Project: SEMHS Mod.  
Date: Wed 10/26/22

Task		Inactive Task		Duration-only		Finish-only		Progress	
Split		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Milestone		Inactive Summary		Manual Summary		External Milestone			
Project Summary		Manual Task		Start-only		Deadline			